

**Chairman**  
**Institut Pasteur, Pr Christian BRECHOT**

Paris, 20<sup>th</sup> March 2015

<p style="text-align: center;"><b>Pasteur International Network Association</b> <b>8<sup>th</sup> Board of Directors</b> <b>2014 Management &amp; Financial Report</b></p>
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In accordance with the Articles of the Association, the Board of Directors must prepare an annual management report which is heard by the Ordinary General Assembly and which, where applicable, may be the subject of recommendations.

## **1. BACKGROUND**

Institut Pasteur, represented by its President, is President Treasurer of the Association and Chairman of the Board of directors.

The 12 members of the board were as follows:

- Ex-officio member: Institut Pasteur, with five representatives - Christian Bréchet, Christophe Mauriet, Corinne Fortin, Jean Derégnaucourt and Arnaud Fontanet. After his retirement from Institut Pasteur, Jean Derégnaucourt was replaced at the Board by Isabelle Buckle in November 2014.
- Elected members: Institut Pasteur of Côte d'Ivoire, represented by Mireille Dosso, for the Africa/Indian Ocean region; Institut Pasteur of Guadeloupe, represented by Antoine Talarmin, for the Americas; Ralf Altmeyer for the Asia/Pacific region; Institut Pasteur Tunis, represented by Hechmi Louzir, for the Maghreb region; Institute Cenci Bolognetti Foundation, Italy, represented by Angela SANTONI, for Europe.
- Coopted members: Pr. Olivier Bouchaud (University professor and practitioner at University Hospital Avicenne, Bobigny) and Dr. Philippe Guérin (Director of WWARN).

The number of active members at 31 December 2014 was 29. No associated member was welcomed within the Association in 2014.

In 2014, Pr. Christian Bréchet continued as representative of Institut Pasteur, President-Treasurer of the Association. Marc Jouan continued as Executive Director. On 17 February, Vincent Brignol was hired as Project officer related to the "Support program to the Fight against Tuberculosis" with the Republic of Gabon.

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## 2. LIFE OF THE ASSOCIATION

The sixth Board meeting was held in Paris on 23<sup>rd</sup> June 2014 at 9:30 a.m. The Board adopted the management report for the financial year ended 31 December 2013 and closed the accounts for the year ended 31 December 2013. It also approved the 2014 budget.

The seventh Board meeting was held in Paris on 13<sup>th</sup> September 2014 at 8 a.m. The Board discussed about the following of the decisions taken in June. It also selected the Institut Pasteur International Network (IPIN) Courses 2015 and the Regional Meetings 2015. The 2015 budget was not approved, the revised version will be presented at the next Board on 20<sup>th</sup> March 2015. The Board decided to raise the annual contribution from k€6 to €k6,5.

The fourth Ordinary General Assembly took place in Paris on 13<sup>th</sup> September 2014 at 8:30 a.m. It approved the 2013 accounts, the IPIN Courses, and informed the members of the strategic guidelines and budget prospects of the Association.

## 3. REVIEW OF ACTIVITIES

- **Institut Pasteur International Network (IPIN) Courses**

In 2013, thirteen IPIN Courses courses had been selected to be realized in 2014. All have been realized during the year except two postponed in 2015 (in Algeria and in Niger). As a consequence, €k210 have been spent and €k40 have been reserved in the 2015 budget.

Title	Location	Duration	Allocated Budget
Technical workshop on laboratory diagnosis and confirmation of cholera and bacterial meningitis in Niger	CERMES, NIGER	2 weeks	<b>20 000</b>
Statistics with R software – level 2	IP Dakar and IP Madagascar	1 week in each site	<b>20 000</b>
Data analysis using Stata	Institut Pasteur de Madagascar	2 weeks	<b>17 000</b>
Recherche Clinique dans le Réseau International des Instituts Pasteur	Institut Pasteur de Madagascar	1 week	<b>20 000</b>
Bactériologie Médicale	Institut Pasteur de Madagascar	2 weeks	<b>25 000</b>
Flow cytometry and cell sorting in biotechnology and biomedicine research	Institut Pasteur de Montevideo	2 weeks	<b>20 000</b>
3rd Course in Functional Genomics and its applications in biomedicine: Molecular Parasitology	Institut Pasteur de Montevideo	2 weeks	<b>20 000</b>
Proteome Analysis by Mass Spectrometry	Institut Pasteur de Montevideo	2 weeks	<b>20 000</b>
Bioinformatics and Genomes Analyses	Hellenic Institut Pasteur	13 days	<b>20 000</b>
6th HKU – Pasteur Cell Biology Course	HKU-Pasteur Research Pole and HKU	2 weeks	<b>16 000</b>
7th HKU – Pasteur Immunology Course	HKU-Pasteur Research Pole and HKU	2 weeks	<b>16 000</b>
11th HKU – Pasteur Virology Course	HKU-Pasteur Research Pole and HKU	2 weeks	<b>16 000</b>
Immunophysiologie des infections	Institut Pasteur in Algeria	2 weeks	<b>20 000</b>
			<b>250 000</b>

- **Regional Meetings**

In 2014, three regional meetings have been held:

- The Africa meeting was held in Dakar in 18-20 June 2014. Three potential international projects have emerged, about Rabies; Hepatitis; and Malaria.
  - The Americas meeting was held in Montreal in July 2014. Two international projects have emerged, about: the Emergence of Arboviruses in Latin America and the Caribbean; and Bovine and Human Tuberculosis.
  - The MATI meeting was held in Casablanca in November 2014. Four projects have emerged, about: Antibiotics resistance; Snake and scorpion venoms; Emerging arboviruses; and Viral hepatitis and liver cancer
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- **Support Program to the Fight against Tuberculosis in the Republic of Gabon**

The Support Program continued its activities in 2014, in spite of delays in the funding from the Republic of Gabon. The total budget of this project is €402,98 over four years (2013 – 2016). The first payment of €120 was done in August 2013; the second transfer, prevised in March 2014, has not been received.

An important mission from the Association, Institut Pasteur and Pasteur Centre of Cameroon, and a steering committee, were realized in May 2014, producing strategic guidelines for the fight against TB in Gabon. A difficulty was that the Republic of Gabon didn't realize its planned technical activities, especially acquiring equipments for fight against TB. Two professionals from the National Public Health Laboratory (LNSP) followed the "Tuberculosis" course in June 2014 at Institut Pasteur. In July, a GeneXpert equipment has been bought by the Association and given to the LNSP. A gabonese PhD student at Institut Pasteur was sent to the LNSP in order to use this equipment and realize diagnosis of Multi-Resistant TB in Libreville. As a consequence of these outcomes, a letter was sent to the authorities of the Republic of Gabon emphasizing the importance of acquiring second-line drugs for the multi-resistant TB patients.

The perspectives for 2015 are to adapt the programmation to the local delays in implementing a TB strategy, in order to be the most efficient possible. The delays in the funding from Republic of Gabon to the Association can represent an issue. The Association keeps insisting with the authorities of the Republic of Gabon about this topic.

- **Fundraising activities with Norway**

The fundraising activities upon the Norwegian government has evolved in 2014. After political changes, it became clear that raising funds directly near the authorities for a defined project was no longer possible. Instead of this strategy, the contacts were maintained with the Norwegian Agency for Development Cooperation (NORAD) in order to know and monitor calls for scientific projects. In this perspective, the EV71 project has not been prioritized, due to the lack of

interactions between researchers from the Network and from Norway. The ChARLI project was identified as a possible target. The Association raised informations through NORAD, and the ChARLI leaders prepare to answer a call in 2015.

#### **4. ADMINISTRATIVE AND FINANCIAL REVIEW**

The management of the Association and financial monitoring of the projects were carried out in collaboration with Crowe Horwath Fideliace.

The financial reports itemizes the accounts of the financial year ended December 31<sup>st</sup> 2014. This document presents the detail of the financial statements that have been audited and the annual reporting with comparison between budget and final results.

**Total revenues** amounted to €599 compared €573 in 2013. The main increase is related to Gabon project income for €75 in 2014 compared to €39 in 2013.

- Memberships amount to €174 (€6 x 29 members)
- IP Paris contribution k€218 (k€170 for annual contribution, €25 for exceptional subsidy funded for the last year, €23 related to costs billed to the association but not paid, rent and Marc Jouan portion of the salary).
- Dedicated funds used for courses were used for €130. Donations amount to less than €2 (€8 in 2013).

**Direct expenses** for member activities and projects were as follow for the year :

- 3 Regional meetings for €120
- Network Courses for €210
- Support to EV71 outbreak in Asia for €30
- The Gabon project contributed to expenses for 28k€ for direct expenses, 9k€ for administrative costs, and 38 k€ for payroll costs. There was a delay on the Gabon project due to late funding and low local execution of the project (€75 against €98 in 2014 budget)
- No new project with subsidies related were lead by the Association in 2014.

**Total charges** amounted to €517:

- k€388 for expenses allocated to projects
- €55 for general and administrative expenses
- €23 for expenses billed by IP Paris and
- €51 for payroll and social charges related. Vincent Brignol was employed since 17 February. The hiring of an administrative assistant, as proposed initially, has not been realized.

**The net income** amounts to €61 for 2014.

**The total net assets** amounts to €616, mainly related to cash available.

**Cash available** as of 12/31/14 amounts to €585 (€738 as of 12/31/13). We opened 3 money market funds for €100 each to receive financial income on the

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cash available. The decrease in cash is related to the use of the dedicated funds accrued in 2013 and the use of the subsidy received by Gabon but not used as of 12/31/13.

**Dedicated funds** remaining as of 12/31/14: €k40 related to courses (€k150 in 2013), €k6 related to the Gabon Support Program (€k81 in 2013).

**For membership dues**, the association records €k12 not paid at 12/31/14, related to Nha Trang membership, still not received for 2013 and 2014. We recorded a provision for €k6 to cover the non payment risk. We are currently discussing to recover the payment. €k6 of the 2014 memberships were recorded in losses related. It corresponds to Cantacuzino (Romania), member which has economic difficulties this year.

### **5. OUTLOOK FOR 2015**

The Association may integrate Institut Pasteur of Iran, Fiocruz (Brazil) and Scientific Institute of Public Health (Belgium) as active members. As a consequence the budget 2015 may be increased with the contributions of these new members.

In interaction with Institut Pasteur's fundraising strategy (with the perspective of benefiting the whole Network), the Association expects to coordinate a new project in 2015 (estimation €k100). This project may be generated by the following of the Regional Meetings.

The Members of the Board representatives of the Regions ended their first mandate (2011 – 2014). A vote for the new representatives was done by e-mail in the end of 2014 and concluded in beginning of 2015. The same Members were reconducted for a second and last mandate but two: IP of Guadeloupe, represented by Antoine Talarmin, will be substituted by IP Guyane, represented by Mirdad Kazanji; Ralf Altmeyer will be substituted by IP Korea, represented by Hakim Djaballah. The mandates of the co-opted members were also renewed for the period 2015-2017 (second and last mandate).