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| **MOOC and E-learning Request for Proposals**  **Application Form** |

**INTRODUCTION**

*Each year the Pasteur International Network association (PINa) issues a call for proposals for courses and training workshops aimed primarily at research scientists, technicians and students from the network, as well as people from other institutions (e.g. ministries or universities), who can subsequently put their knowledge to use in other national or regional organizations.*

*These courses are usually in-person. However, due to the prevailing sanitary conditions, this year, PINa is launching a call for MOOC and E-Learning proposals.*

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| TYPE OF COURSE  *Please select* |
| Choose an item. |

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| COORDINATOR’s IDENTIFICATION AND Contact details  *Please list the details of the person submitting this proposal who would be the point of contact for follow-up* | |
| **Name** | |  |  |  | | --- | --- | --- | | First name | Second name | Family name | |  |  |  | |

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| Job title within the institute | |  | | --- | |  | | | |
| **Department** | |  | | --- | |  | | | |
| **Address** | |  | | --- | |  | | | |
| **Mobile phone\***  *\* Please add country and area code* | |  | | --- | |  | |  |  | |
| **Email** | |  | | --- | |  | |  |  | |

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| Instructor‘s DETAILS  *Please add as many rows as necessary.* | | | |
| FULL NAME | AFFILIATION (Institute, organization, etc) | EXPERTISE | EMAIL |
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| TECHNICAL team  *Please list the names and roles of others (non-instructors) who will assist in the creation of the MOOC / E-learning course. E.g. Project Manager, Director, Pedagogical Engineer, Community manager, Production team (company name,...), Other.* | | |
| FULL NAME | POSITION | ROLE |
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| MOOC / E-Learning course GENERAL DETAILS |

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| Course Title |  |
| Topic | Biological sciences  Public health  Allied sciences  General scientific training  Scientific career development  Other  *If you picked “Other”, please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| Domain | Entomology  Immunology  Virology  Genetics  Bioinformatics  Neuroscience  Parasitology  Biochemistry  Cell Biology  Epidemiology  Mycology  Microbiology  *If you picked “Other”, please specify:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |
| Target Level | Academic level MSc  PhD  Basic level  Advanced level  Professional level |
| Partner University (only if academic degree) | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Do you deliver a certificate or other accreditation at the end of the course | Choose an item.  Please specify: |
| Min-Max. number of participants | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Is there a personalised follow up planned | Choose an item.  Please specify: |
| Frequency of your course | Choose an item. |
| Dates | Starting: Click or tap to enter a date.  End: Click or tap to enter a date. |
| Duration of accessibility | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Language  *Please specify if there will be subtitles.* |  |

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| Describe the main objectives of your course  *max. 200 words* |
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| Describe why your course is of Regional/National relevance. If its importance is at a more global scale how you will address a more regional audience? Justify your answer.  *max. 200 words* |
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| Please, outline the length of the sessions and topic addressed. Describe exactly how you are going to implement your course (short videos, speaker and slides, a mix….According to your planned modules how are you going to address field or lab sessions. Describe the corresponding scenarios)  *max. 700 words* |
| **Learning outcomes:**  **Detailed program:** |

**Course’s support for participants**

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| Outline the course support that you intend to provide (documents, articles, access to MOOCs or Webinars, e-learning platform, etc.)  *max. 150 words* |
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| FOR E-learning:  please pick the format of your course. |
| **Webcasts**  *Webcasts are offered live with a set length, including participant Q&A. Presenters can use PowerPoint, online polls, white board, and other interactive tools during the webcast to keep the audience engaged. Participants can send questions (either via chat or audio) to which the presenters can respond.*  **Online Courses**  *Online courses are primarily asynchronous events offered over the course of a set number of weeks. Courses should include weekly readings, discussion questions, weekly assignments, live chat sessions, and/or a final assignment.* |

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| FOR MOOCS:  Describe how you are going to produce your MOOC and what facilities you will have access to. (studio, specify image quality, sound quality, edition, mounting, advertising (how, who, what, will you do a Beta test?). Please indicate if the program director will be present during the whole recording period or not. Additionally, specify which technical facilieties you are going to use to ensure smooth access to the MOOC). *max. 300 words* |
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**Evaluation**

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| What kind of monitoring and evaluation tools do you plan to implement (of the course and of the participants)? *Do you set up an evaluation at the beginning and at the end? What type of evaluation criteria are you going to use and how are you going to implement the feedback?*  *max. 300 words* |
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**Follow up**

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| Do you plan any follow up. If yes, please develop.  *Personalised, in country follow up, second stage training.*  *max. 200 words* |
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**Selection of participants**

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| Detail the selection procedures of your participants :  - Setup of selection criteria  - Documents requested  - Entry test  *max. 200 words* |
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**Advertising**

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| What communication tools are you going to use to advertise the course (leaflets, teaser, posters, social media, ….)? Please describe.  *max. 150 words* |
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**Networking**

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| How do you plan to create interactions between the students and between the students and the INSTRUCTORS?  *max. 150 words* |
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**Budget and funding**

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| **PLEASE communicate your expected budgeted expenses for the organisation of the mooc / E-LEARNING COURSE** | |
| **Item** | **Amount** |
| **Concept of the course content (personnel costs for design, production, and upload of content to the platform)** | **€** |
| **Monotiring and evaluation material** | **€** |
| **Technical assurance and operational test** | **€** |
| **Instructors / Lecturers** | **€** |
| **Technical team** | **€** |
| **Platform and project management, digital adverstising** | **€** |
| **On-going platform development** | **€** |
| **Support – user questions** | **€** |
| **Marketing – tangible means (printed material)** | **€** |
| **Infrastructure costs (Internet, electricity)** | **€** |
| *Total* | **€** |

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| **PLEASE list all your fundings, received and requested** | |
| **Item** | **Amount** |
| **Pasteur International Network association (PINa)** | **€** |
| **Other Sponsor** |  |
| **Other Sponsor** |  |
| **Other Sponsor** |  |
| *Total* | **€** |